# NAME\_\_\_\_\_

# Week Ending \_\_\_\_\_

(must be a Saturday)

| Date<br>MM/DD/YY | Day | Hours Worked | Regular<br>(check mark) | Other Pay<br>(vacation, holiday, etc) |
|------------------|-----|--------------|-------------------------|---------------------------------------|
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
|                  |     |              |                         |                                       |
| Total Hours      |     |              |                         |                                       |

Employee Signature \_\_\_\_\_

Supervisor \_\_\_\_\_

# NAME\_\_\_\_\_

#### Week Ending

(must be a Saturday)

| Date        | Day | Hours Worked | Regular      | Other Pay                |
|-------------|-----|--------------|--------------|--------------------------|
| MM/DD/YY    |     |              | (check mark) | (vacation, holiday, etc) |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
|             |     |              |              |                          |
| Total Hours |     |              |              |                          |

Employee Signature

Supervisor \_\_\_\_\_\_

# NAME\_\_\_\_\_

Week Ending

(must be a Saturday)

| Date<br>MM/DD/YY | Day      | Hours Worked | Regular<br>(check mark) | Other Pay<br>(vacation, holiday, etc) |
|------------------|----------|--------------|-------------------------|---------------------------------------|
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
| Tota             | al Hours |              |                         |                                       |

Employee Signature

Supervisor \_\_\_\_\_

# NAME\_\_\_\_\_

# Week Ending

(must be a Saturday)

| Date<br>MM/DD/YY | Day      | Hours Worked | Regular<br>(check mark) | Other Pay<br>(vacation, holiday, etc) |
|------------------|----------|--------------|-------------------------|---------------------------------------|
|                  |          |              |                         | (vacation, nonday, etc)               |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
|                  |          |              |                         |                                       |
| Tot              | al Hours |              |                         |                                       |

Employee Signature \_\_\_\_\_

Supervisor \_\_\_\_\_\_